

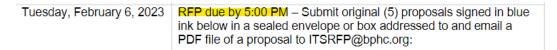
## Request for Proposal Questions and Responses

**Request for Proposal:** No.ITS-001a-23-Microsoft Dynamics Great Plains Upgrade **Proposal Due Date:** Monday, February 6, by 5:00 PM EST

1) I work with California Creative Solutions Inc. Our company serves various State/Local Government Agencies across the nation and we are a Tier I contractor on multiple State-wide contracts. Our team is keen to serve the Boston Public Health Commission and hence is interested in participating in project No.ITS-001a-2, Microsoft Dynamics Great Plains Upgrade that is due on 02/06/2023. After reading the RFP, we have a couple of questions, you will find those below: We want to confirm the submission method because what we understood is that we need to send the proposal via email and 5 copies via mail as well, is that correct?

- Yes, that is correct: 5 copies should be sent by mail and a pdf should be emailed to this email address.
- 2) Thank you very much for the information provided this is very useful, however, we would like to clarify the submission hour deadline, because we realize that there are 2 different hours for the submission.

As you can see below on page 4 it says:



However, on page 7 Step 3, it says:

Response	Responders should mail and email their responses. Mailed responses must be
Submission	received no later than 3:00 p.m., Eastern Time, Tuesday, February 6 <sup>th</sup> , 2023, as
Deadline	indicated by a notation made by the BPHC Front Desk receptionist; emailed
	responses must be received by the same date and time at: <code>ITSRFP@bphc.org &amp;</code>
	Procurement@bphc.org.

- Mailed responses must be received no later than 3:00 p.m., Eastern Time, Tuesday, February 6th, 2023, as indicated by a notation made by the BPHC Front Desk receptionist; emailed responses must be received by the same date and time at: ITSRFP@bphc.org & Procurement@bphc.org
- 3. Do you have any mandatory Certified Unrepresentative Businesses Enterprises (CUBE) goal for this specific contract?
- No, it is not mandatory.

- 4. Does Boston Public Health Commission have a business local preference?
- Yes, but it is not mandatory.
- 5. Is it allow documents with electronic signatures?
- Yes, we allow documents to be electronically signed.
- 6. Can we submit the proposal response via email?
- Please refer to the RFP for specific email and mail instructions.
- 7. Could you please confirm the correct hour of the submission deadline?
- 3PM Eastern time on 2/6/2023.
- 8. Can the team members work remotely?
- Yes.
- 9. Can the team members work off-shore?
- Yes, but it is not preferred.
- 10. Is it mandatory for the prime vendor to have Microsoft "Customer Source" account?Yes.
- 11. If we use a subcontractor, can the subcontractor meet the minimum requirement for the Microsoft "Customer Source" account?
- No, it is not required.
- 12. Is it required to provide the COI alongside the proposal response?
- Yes.
- 13. If the resources we provide at the time of proposal submission are not available at the time of a potential contract award could we replace them with equally qualified resources?
- No, the resources identified in the RFP response should be the resources used for the project.
- 14. Will BPCH provide a budget for the project?
- No, the budget will be determined by the RFP process.
- 15. Can BPHC provide an extension to the deadline?
- No.
- 16. When was the last upgrade done?
- The last upgrade was done in Feb 2019, moving from GP10 to GP2018.
- 17. What version of Windows are you currently using?
- For the server, we are on Windows server 2016. The clients are on Windows 10. We will be moving to Windows 11 in 2023.

- 18. How many databases (companies) exist in your database?
- We have only 1 company, but in 4 variations on two different database servers (Production and Development).
- 19. How many customized SSRS reports?
- There are 9 SSRS reports.
  - a. Are they generated from within GP or Externally via browser?
  - Users access reports via the browser served up via SSRS.
- 20. How many custom scripts?
- Unclear This would need to come as part of the discovery.
  - a. Are they in VBA Code or SQL Server?
  - We are only aware of 1 primary vba component/process that definitely needs to be changed to a SQL server process as it is becoming more difficult to support the Active X calendar control and VBA script that uses it on successive releases of Windows.
- 21. From the integrations listed in the scope of work, how are they done? From a script or 3<sup>rd</sup> party App?
- The first is "Indirect processing". This is using a separate process that was developed using VBA combined with an old Active X calendar control to perform indirect processing. This needs to be upgraded into a more modern enterprise-level approach.

The 2<sup>nd</sup> is Payroll Integration with ADP: For Payroll Integration, an ADP Payroll file is downloaded from the ADP portal and processed via Integration manager per Project Accounting requirements at the Boston Public Health Commission.

- 22. How many existing custom Smartlist reports?
- We have 150-200 Smartlist reports. However, many of them are duplicates with small variations. We believe that many are no longer being used and can be removed.
- 23. What version of ReQLogic are you currently using?
- The application version is 12.3